Minutes of Regular Meeting held June 13, 2011

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Sam Cortez, Kevin Keith; City Secretary Josie Campa; Police Chief Richard Priest; Director of Public Works James McGrath; City Attorney Tom Cate; Library Director Cassandra Cortez; Fire Marshal Matt Dear.


APPROVE MINUTES AND APPROVE PAYMENT OF BILLS
Alderman Cortez made the motion that Council approve the minutes of the May 9th regular meeting and payment of the bills, as presented. Seconded by Alderman Stone. Passed unanimously.

HEAR FROM CITIZENS
Atascosa County Commissioner Bill Torans told Council that Commissioners Court banned the use and sale of fireworks. He also told Council that Census figures show that Pct. 2 but 1,000 people to Pct. 1. The Commissioner also said that the Eagle Shale boom has reached the south side of Atascosa County.

Police Chief Richard Priest told Council that Verlon Caraway had moved to Kansas and recognized Mr. Caraway for the years of dedicated service to the city as Fire Marshal, School Board member and Volunteer Fireman.

Mayor Bowen recognized Betty Kroeger for being named Regional Citizen of the year by AACOG.

CONSIDER H.E.B.’S REQUEST FOR RELEASING EASEMENT FROM GEORGE PYRON, SR.
Ben Scott, H.E.B. representative told Council they are trying to work with Mr. Pyron to get easements relinquished and said they would sleeve utility lines where needed. City Attorney Tom Cate cautioned Council to not give up benefits of these easements. Council had discussion on H.E.B.’s request and concerns voiced by Richard Crain and Chief Priest. Mayor Bowen told Council and Mr. Scott that TxDOT needs to be contacted about this matter. Mr. Scott told Council that they need to know if the city doesn’t want this, so they won’t spend more money on this. Mayor Bowen told Council he feels the city needs to hold off until TxDOT meeting. No action was taken.

CONSIDER ANNEXATION OF LAKE SHORE ESTATES, UNIT 2-TONY RENDON
Andy Rendon asked Council about the status on the annexation of Unit 2 of Lake Shore Estates. City Secretary Josie Campa told Council that the City Attorney needs to look into the request for voluntary annexation and set up public hearings. Mayor Bowen asked the City Attorney when this could be done. City Attorney Tom Cate said he would have to set up a time table for this annexation. No action was taken.
CONSIDER SEWER AND WATER UTILITIES—GARY A. HACK
Dr. Glendon Hack told Council that they bought the property in front of the Community Center and are building an office building to lease offices. He told Council that the sewer line that could service this building is on the center property and requesting the city to allow them to connect to sewer at this location. After discussion, Alderman Stone made the motion that Council grant the easement to the Hacks for this project. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER SECURITY LIGHTING AT EXIT DOORS—FRED MOSLEY
This item was scratched from the agenda.

CONSIDER EMPLOYMENT STATUS OF DAVID D. LOPEZ, JR.
Public Works Director James McGrath recommended to Council that David Lopez be hired as a regular employee for the Public Works Department and be given a $1.00 per hour salary increase and full benefits. Alderman Sanders made the motion that Council approve Mr. McGrath’s recommendation on David Lopez. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER POLICY FOR IMPACT FEES
Council discussed the need for drawing up a policy for impact fee requests and asked for engineer and grant writer to assist with this. No action was taken on this item.

CONSIDER ADOPTING ORDINANCE CONCERNING GRAFFITI
City Attorney Tom Cate presented a fare base graffiti ordinance to Council and said after discussion with the City Secretary and Police Chief that page 3 needed to be changed from Police Chief to Code Compliance Officer. Council discussed the wording and then Alderman Stone made the motion to adopt this ordinance. Alderman Sanders asked this ordinance to be placed on Monday’s special meeting agenda to allow Council time to review it. Alderman Stone withdrew his motion. No action was taken on this item.

CONSIDER STREET FOR ANNUAL STREET IMPROVEMENT PROJECT
Mayor Bowen asked Council to look at streets for retopping project in their districts and then have this item on the special meeting agenda.

CONSIDER SICK LEAVE SHARING PROGRAM/POOL
Police Chief Richard Priest told Council he didn’t have anything to take action on and he is just wanting a simple program for an employee to get leave from other employees during a crisis. Alderman Keith asked Chief to draw something up and run it by the employees and City Attorney. No action was taken.

CONSIDER REORGANIZATION RANK STRUCTURE/TITLES IN POLICE DEPARTMENT
Police Chief Richard Priest told Council that in his 5-year plan he is asking for the four positions in the Police Department be retitled. He said this should better organize the department and create a chain of command. After discussion, Alderman Keith made the motion that Council
CONSIDER REORGANIZATION RANK STRUCTURE/TITLES IN POLICE DEPARTMENT (CONT.)
approve the Chief’s request for retitling the positions in the Police Department. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER INCREASING WATER RATES DUE TO DROUGHT CONDITIONS
Mayor Bowen told Council that he had asked for this item to be placed on the agenda to bring attention to water conservation. He reminded Council that the city was placed on probation last year. Council agreed to place buying water rights on the next regular meeting agenda.

Council took a short break at 7:40 p.m.

And reconvened at 7:54 p.m.

CONSIDER UPDATING SIREN SYSTEM
Alderman Stone told Council that out of four sirens, only one is working. He said an electrician has worked on the sirens and they still aren’t working. He said he has talked to people about the problem and they have told him it could be the frequency needs to be adjusted. After discussion, Alderman Keith made the motion that Council authorize Alderman Stone to look into replacing present siren system. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER APPOINTMENT OF DEPARTMENT LIAISONS
City Secretary Josie Campa read the list of department liaisons approved last year. They were as follows:

<table>
<thead>
<tr>
<th>Alderman Farmer</th>
<th>Animal Control</th>
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<tr>
<td>Alderman Keith</td>
<td>Park, Police, Fire Dept. and Ambulance</td>
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<tr>
<td>Alderman Stone</td>
<td>Sewer and Library</td>
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<tr>
<td>Alderman Cortez</td>
<td>Streets and Water</td>
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<tr>
<td>Alderman Sanders</td>
<td>Administration and Museum</td>
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<tr>
<td>Mayor Bowen</td>
<td>Gas</td>
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After discussion, Alderman Stone made the motion that Council leave the department liaisons the same as last year. Seconded by Alderman Keith. Passed unanimously.

CONSIDER HAVING DELINQUENT TAX ROLL PRINTED IN CITY’S OFFICIAL NEWSPAPER
Alderman Farmer made the motion that Council have the delinquent tax roll printed in the city’s official newspaper. Seconded by Alderman Stone. Passed unanimously.
UPDATE ON PLANS AND GOALS
Alderman Sanders told Council that a procedure for evaluations is needed for the meeting on June 20th.

Council agreed to discuss goals at July 18th meeting.

Council discussed what is needed for evaluations and agreed that a self-assessment by each department head is needed by Friday based on goals.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez presented her written report and reviewed items with Council. She also showed Council pictures of the library remodeling project.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works Director James McGrath reported the following:

1 - 216 work orders completed last month;
2 - replaced 2 water services;
3 - 4 main breaks were fixed;
4 - 11 service leaks fixed;
5 - 1 angle stop replaced;
6 - 2 water leaks on customers side fixed;
7 - water on Ball Road was irrigation water;
8 - water samples were taken and were okay;
9 - 5 new water meters were installed;
10 - TCEQ inspection done and 2 things are need -site sample plan and O & M plan;
11 - tank inspections showed only one thing needed to be corrected;
12 - H.E.B. waterlines were tied in;
13 - crew worked at Frenchie Burke Festival;
14 - H.E.B. is needing 2 inch irrigation meter; and
15 - will be getting stuff ready for July 16th auction.

POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed his written report with Council. He also reviewed the press release on the warrant round-up with Council.

CITY SECRETARY’S REPORT
City Secretary Josie Campa reviewed her written report with Council.

MAYOR’S REPORT
Mayor Bowen told Council that the kennel area at the Animal Control Facility is needing to have air conditioning put in and he is placing this item on the June 20th agenda. The Mayor told Council the old house on Somerset Street has been torn down.

Meeting adjourned at 9:02 p.m.