Minutes of Regular Meeting held February 14, 2011

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Kevin Keith, Sam Cortez; City Secretary Josie Campa; Director of Public Works James McGrath; City Attorney Tom Cate; Police Chief Richard Priest; Fire Marshal Matt Dear; Library Director Cassandra Cortez.

Visitors: JoAnn Null, Margaret Trouart, Wallace Pressley, Patty Pressley, Paula Campa, Mr. & Mrs. Floyd McOsker, Jason Stricker, Jim Becker, Betty and Ernie Kroeger, Darlene and Horace Fincher, Carline Schwartz, Jasmine Medrano, Alejandra Vela, Kathleen Brooks, Joan Collins, Ora Gutierrez, Sam Parks, Craig Bell, Jesse Vela, Natalie Spencer, Mr. and Mrs. Harry Rice, Bartholomew Sykes, Jesse Camarillo.

APPROVE MINUTES AND APPROVE PAYMENT OF MONTHLY BILLS
Alderman Keith made the motion that Council approve the minutes of the regular meeting held January 10th and the special meeting held January 31st and payment of the bills, as presented. Seconded by Alderman Sanders. Passed unanimously.

PRESENTATION OF ANNUAL DANIEL J. MCGRATH, D.V.M CITIZENSHIP AWARD
Mayor Mark Bowen presented the Annual Daniel J. McGrath, D.V.M. Citizenship Award to Wallace Pressley. Former Mayor Horace Fincher commended Council on their choice of Mr. Pressley for this award and stated he is a very deserving young man. Mayor Mark Bowen stated that Wallace Pressley has worked for the betterment of the city for many years, but that his work at the shelter this past year had earned him the citizenship award. Mr. Pressley thanked Council and several people in the community and his mother and grandparents for their help and support through the years.

CONSIDER LYTLE DEPOT MUSEUM-JOANN NULL AND CONSIDER FUTURE OF THE OLD LYTLE DEPOT-MARGARET TROUART
JoAnn Null and Margaret Trouart talked to Council about a place for the old depot to be placed. Mrs. Trouart told Council that they also have a box car that has kitchen and restroom facilities that would be placed alongside the depot, so that these things do not have to be added to the depot building. Alderman Stone read minutes from last April’s meeting that stated the depot would be placed on Bob Roberts’ property. He asked if these plans had fallen through and Mrs. Null said it had. She told Council that she also had property, but it would require too much work to get it ready for these items. Mrs. Trouart asked if the depot and box car could be placed behind the park. Mayor Bowen said the city is limited since things are already planned for the property the city has. The Mayor said that the sewer plant property is the only large piece of property the city has now that is not called for. The Mayor also told Mrs. Null and Mrs. Trouart that the city already has a museum that it is working towards and that the plans the city already has do not call for another museum. The Mayor also said if the city is pulled into working on the depot, the city cannot afford it. Mrs. Trouart told Council she would hate to see the Lytle depot in another town. After more discussion on land not being available, no action was taken on these items.
CONSIDER USE OF COMMUNITY CENTER BY SCARLET EAGLES
City Secretary Josie Campa told Council that the three (3) months were up for the Scarlet Eagles using the center rooms. Mr. Sykes told Council about forty (40) people are participating on Monday and Wednesday nights. After discussion, Alderman Sanders made the motion that Council allow the Scarlet Eagles to use the rooms at the center for the next six months. Seconded by Alderman Stone. Passed unanimously.

CONSIDER REQUEST FROM LYTLE LITTLE LEAGUE TO USE CITY PARK AND BALL FIELDS FOR SPRING/SUMMER LITTLE LEAGUE SEASON FROM MARCH THRU JULY, 2011-PAT DIVER
Jason Stricker told Council he was taking the place of Pat Diver. Mr. Stricker thanked Council for their past support to LYP, and then asked if Council would allow the Lytle Youth Program to use the ball fields at the park between March and July of this year. Mr. Stricker also asked the Mayor to participate in LYP’s opening day ceremonies. Mayor Bowen asked Mr. Stricker for a list of things needing to be done at the park to get ready for baseball season. After more discussion, Alderman Cortez made the motion that Council allow LYP to use the ball fields in the park as in the past. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER PROPOSALS FROM TRC ON:
A. DRAINAGE REPORT FOR LAKE SHORE ESTATES SUBDIVISION
Craig Bell from TRC told Council the Mayor had asked for a proposal on the drainage situation at Lake Shore Estates, due to the flooding that occurred last year. Mr. Bell told Council about things that need attention in Lake Shore and said the study would cost nearly $40,000.00 and the improvements needed can be phased over a period of time like 5 to 10 years. Mayor Bowen asked how long the study would take. Mr. Bell said the study would take three to four (3 to 4) months. Council asked if there was money available for this study. The City Secretary told Council $40,000.00 was budgeted for Drainage Capital Improvements. Alderman Sanders made the motion that Council hire TRC to do this drainage study for Lake Shore. Seconded by Alderman Keith. Passed unanimously.

CONSIDER PROPOSALS FROM TRC ON:
B. WATER SYSTEM TANK INSPECTIONS
Craig Bell told Council that TRC had submitted a proposal for inspecting the city water tanks that totals $2,600.00. Alderman Stone made the motion to hire TRC as per their proposal. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER PARK LIGHTING
Alderman Stone told Council he has talked to Ronnie Brown about looking at the park lighting and that they will report to Council after they take a look at everything with the park lighting. No action was taken on this item.
CONSIDER HIRING SOUTHWEST SECURITIES TO FILE CONTINUING DISCLOSURE DOCUMENTS AS PER SECURITIES EXCHANGE COMMISSION
Alderman Cortez made the motion that Council hire Southwest Securities to file the continuing disclosure documents as in past years. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER APPOINTMENT OF ELECTION JUDGES
City Secretary Josie Campa told Council that Olga and Richard Sharer had agreed to serve as judges for the upcoming election. Alderman Stone made the motion that Council appoint Olga and Richard Sharer to serve as the Election Judge and Alternate Judge for the upcoming city election. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER CITY'S OFFICIAL NEWSPAPER
City Secretary Josie Campa informed Council that the Lytle Leader News was sold and is now the Leader News. Natalie Spencer, owner of the Leader News, told Council that Lytle would continue to be covered in this paper and that they will try and make the paper more modern. She said they will also start a home delivery program in two weeks. Mrs. Spencer told Council she hopes the Council will continue to use the Leader News as the city’s official paper. Alderman Sanders made the motion that the Leader News continue to be the city’s official newspaper. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER PURCHASE OF POLICE DATA TERMINALS/ELECTRONIC TICKET WRITER
Matt Dear explained the Police Data Terminals and Electronic Ticket Writer could be purchased with monies from the Technology fund. City Secretary Josie Campa told Council that the Court Technology Fund is set up for this type of thing that will make things easier for the court and its personnel. Alderman Stone made the motion that Council approve the purchase of this technology using funds from the Court Technology Fund. Seconded by Alderman Cortez. Passed unanimously.

CONSIDER CITY'S LONG RANGE PLAN
Alderman Sanders presented a list of the things discussed at the special meeting on the long range planning. He told Council he had looked on the internet on how to draw up these plans and had found that objectives and action should be listed for each goal. He gave Council samples for the first two goals, and said Council would need to get this done for the rest of the goals. Council discussed when to draw up the objectives and actions for the remaining goals and Alderman Keith suggested Council take on the objectives and actions as we go along with the plans and goals. Alderman Keith suggested a list be made for further review at next meeting and then it can be sent to the city’s website. Council agreed to have update on plans as a regular agenda item.
PRESENTATION OF 2010 RACIAL PROFILING REPORT
Police Corporal Matt Dear presented the Annual Racial Profiling report to Council. Officer Dear reviewed this report with Council and the report had been filed electronically on February 9th to TCLEOSE. Alderman Stone made the motion that Council approve this report. Seconded by Alderman Sanders. Passed unanimously.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez reviewed her written report with Council.

She told Council she is still looking at “print management” systems.

DIRECTOR OF PUBLIC WORKS’ REPORT
Public Works’ Director James McGrath reported the following to Council:
1 - 168 work orders were completed;
2 - 1 water meter was replaced;
3 - 2 water main leaks were fixed;
4 - 3 service water leaks were fixed;
5 - 7 customer leaks were fixed;
6 - 2 new water meters were installed;
7 - 1 fire hydrant meter was installed;
8 - Robert Hernandez completed Basic Waterworks course;
9 - freeze caused problems at water station with water pumps;
10 - had to monitor water system closely during freeze and had to run system manually;
11 - 3 sewer stoppages unclogged;
12 - satellites at tower have been installed; and
13 - CPS installed 1 gas meter and removed another.

POLICE CHIEF’S REPORT
Police Chief Richard Priest reviewed his written report with Council.

CITY SECRETARY’S REPORT
City Secretary Josie Campa reviewed her written report with Council.

MAYOR’S REPORT
Mayor Bowen reported the following to Council:
1 - a lot of work going on at HEB;
2 - a lot of calls since ground breaking inquiring about Lytle, and wanting to visit with city;
3 - 2nd floor is being framed at the Best Western;
4 - sales tax is up again and a sign that Lytle is doing well;
5 - HEB manager told him that they had record sales;
6 - thanked Council for being visionaries and said a lot of cities envy Lytle.

Meeting adjourned at 8:14 p.m.