Minutes of Special Meeting held January 31, 2011

Special meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Kevin Keith, Sam Cortez; City Secretary Josie Campa; Director of Public Works James McGrath; Police Chief Richard Priest; Fire Marshal Matt Dear; Library Director Cassandra Cortez.

Visitors: Philip Ruiz, Collin Wood, Christopher Bowen, Craig Bell, Ernie Kroeger, Carly Schwartz.

Mayor Bowen opened the special meeting at 6:40 p.m.

**DISCUSSION AND/OR ACTION ON A RESOLUTION AUTHORIZING THE CITY TO AWARD CONTRACTS FOR PROFESSIONAL PROJECT MANAGEMENT AND PROJECT ENGINEERING SERVICES FOR PROJECTS FUNDED UNDER THE 2009/2010 (PY) TEXAS CAPITAL FUND PROGRAM (TCF) FUNDED BY THE TEXAS DEPARTMENT OF AGRICULTURE (TDA).**

Philip Ruiz told Council that a resolution is needed for the Texas Capital Fund Grant Program. Alderman Sanders made the motion that Council adopt the resolution awarding the management and engineering services to LDM and TRC, respectively. Seconded by Alderman Cortez. Passed unanimously.

**CONSIDER REQUEST FROM M & M CONTRACTING FOR USING FIRE HYDRANT FOR WATER NEEDED FOR H.E.B. BUILDING PROJECT-JAMES WATSON**

Collin Wood told Council that a fire hydrant meter is needed at the H.E.B. work site and that he estimates 500,000 to 700,000 gallons being used for this project. After discussion, Alderman Stone made the motion that Council approve this request from M & M Contracting and allow them to use a fire hydrant meter. Seconded by Alderman Farmer. Passed unanimously.

**CONSIDER HIRING FULL-TIME POLICE OFFICER-POLICE CHIEF RICHARD PRIEST**

Police Chief Richard Priest recommended to Council that Jose M. Guzman be hired to fill the vacant position in the Police department. Alderman Stone made the motion to accept the Chief’s recommendation; and hire Jose M. Guzman at $30,000.00 a year. Seconded by Alderman Cortez. Passed unanimously.

**CONSIDER PURCHASE OF POLICE DATA TERMINALS/ELECTRONIC TICKET WRITERS (HARDWARE & SOFTWARE)-POLICE CHIEF RICHARD PRIEST**

Chief Richard Priest explained what police data terminals and electronic ticket writers work and asked if they would like for him to continue to look into this for the city. Council agreed to have Chief to do more research on the electronic police data terminals and electronic ticket writers and place this on the next agenda.
CONSIDER SELF-EVALUATIONS SUBMITTED TO COUNCIL BY DEPARTMENT HEADS
Council discussed the self-evaluations that the department heads turned in. After discussion, Alderman Sanders made the motion that Council accept these self-evaluations and review the department heads in six months. Seconded by Alderman Farmer. Passed unanimously.

Meeting adjourned at 7:05 p.m.