Minutes of Regular meeting held October 11, 2010

Regular meeting with the following present: Mayor Mark Bowen; Aldermen Jerry Stone, Ruble Farmer, Ward Sanders, Sam Cortez, Kevin Keith; City Secretary Josie Campa; Police Chief Richard Priest; Director of Public Works James McGrath; City Attorney Tom Cate; Library Director Cassandra Cortez; Fire Marshal Matt Dear.


APPROVE MINUTES AND APPROVE PAYMENT OF BILLS
City Secretary Josie Campa added the bill from West Texas Gas for $4,931.20. Alderman Stone made the motion that Council approve the minutes of the regular meeting and public hearing on September 13th and the special meeting and workshop held September 27th, and payment of the bills, as presented. Seconded by Alderman Keith. Passed unanimously.

HEAR FROM CITIZENS
Deborah Chapa told Council that N. Pecan Street is needing to be paved. She told Council there is more traffic on this street because there is a church on said street. Mayor Bowen told Mrs. Chapa that Council is looking at streets and prioritizing them.

Police Chief Richard Priest and Animal Shelter Volunteer Coordinator Betty Kroeger recognized the Lytle National Honor Society for all their work at the Paws of Summer and the Doggie Diva/Kitty Couture Fashion Extravaganza.

Mayor Bowen thanked this group for all their hard work.

CONSIDER RECOMMENDATION FROM ZONING COMMISSION ON REQUEST FROM ERIK DAHLER
Jay Dahler read a short statement from his parents, Erik and Jamie Dahler, concerning their rezoning request. Alderman Sanders made the motion that Council accept the recommendation of the Zoning Commission to rezone the Dahler property from R-1 to B-1. Seconded by Alderman Stone. Passed unanimously.

CONSIDER ALLOWING USE OF CITY COMMUNITY CENTER FACILITIES FOR ACTIVITY CLASSES FOR THE LYTLE COMMUNITY-BARTHOLOMOW SYKES
Bartholomew Sykes told Council that he has been in the community for two years and has been working with the kids with a martial arts program. He said this work has been outside, but a place is needed to meet when it gets cold. He requested the use of the rooms at the Community Center. After discussion, Alderman Stone made the motion that Council allow Mr. Sykes to use the rooms at the Community Center for three (3) months. Seconded by Alderman Farmer. Passed unanimously.
CONSIDER PROBLEM WITH WILD HOGS IN CITY NEIGHBORHOODS-ROSE LYNN
Rose Lynn told Council about the problem she has had with wild hogs digging up her property. She asked for permission to have hogs shot and Chief said fire arms could not be shot in city. Bobbie Roberts told Council that hogs don’t like electric fences and that the feed store has some stuff that will keep hogs away. After more discussion, Alderman Farmer made the motion that the city get some of the stuff available at the feed store and try it on the Lynn property. Seconded by Alderman Keith. Discussion. Passed unanimously.

CONSIDER ALLOWING BEST WESTERN CONTRACTOR TO USE FIRE HYDRANT WATER METER FOR PURPOSE OF CLEARING AND DEVELOPING LAND-RICARDO GUAJARDO
City Secretary Josie Campa told Council that the Contractor for Best Western is wanting to use a fire hydrant water meter for the purchasing of clearing and developing the motel site. After discussion, Alderman Sanders made the motion that Council approve this request. Seconded by Alderman Keith. Council asked Director of Public Works James McGrath to monitor this. Motion was approved unanimously.

CONSIDER HIRING ANIMAL CONTROL EMPLOYEE
Police Chief Richard Priest told Council that he and the committee of Betty Kroeger, Bill Dixon and Matt Dear, were recommending that David Wright be hired as the part-time animal control employee, subject to background check, drug test and physical. The Chief told Council this position includes 20 hours per week in the budget. Alderman Stone made the motion that Council hire David Wright as per recommendations. Seconded by Alderman Farmer. Discussion on new employee getting pre-exposure rabies vaccinations. Motion was passed unanimously.

PRESENTATION ON SPORTS COMPLEX PLANS AND CONSIDER HIRING COMPANY TO DESIGN MASTER PLAN FOR SPORTS COMPLEX-STEVE HABARKA
Steve Habarka told Council that he has been looking into the sports complex project as requested by Mayor Bowen. He said he has talked to companies about doing a master plan that will allow for the sports complex to be done in four (4) phases. Mr. Hararka told Council that RVK Company has come highly recommended and their cost for the master site plan will be $32,500.00 which includes $18,000.00 for the architect and $14,500.00 for the engineering fees. Mr. Habarka told Council that RVK had people come out to look at the site.

Mayor Bowen told Council that the main thing is to develop a plan before going out for grants. After discussion, Alderman Stone asked whether the city has the money for this plan. Mayor Bowen told Council that $15,000.00 was budgeted. City Secretary Josie Campa told Council that there was also another $10,000.00 budgeted for park capital improvements. After more discussion, Alderman Cortez made the motion that Council approve the contract with RVK for $32,500.00 contingent upon the City Attorney’s approval. Seconded by Alderman Keith. Passed unanimously.
CONSIDERATION AND APPROVAL OF A FINANCIAL ADVISORY CONTRACT BETWEEN THE CITY OF LYTLE AND SOUTHWEST SECURITIES, INC.
City Secretary Josie Campa told Council that in order for Southwest Securities to work for the city on the bond refunding project, a contract has to be entered into with them for financial advisory purposes. Alderman Farmer made the motion that Council approve the contract with Southwest Securities. Seconded by Alderman Stone. Passed unanimously.

Alderman Stone made the motion that Council adopt the ordinance authorizing the bond refunding, contingent upon the City Attorney’s approval. Seconded by Alderman Farmer. Passed unanimously.

CONSIDER PROPOSAL FOR USING CITY’S ELEVATED WATER TANK LOCATED 15222 MESQUITE STREET
City Secretary Josie Campa told Council about the proposal for using the city’s water tower at 15222 Mesquite Street. Alderman Stone made the motion that Council approve this proposal contingent upon BKT’s recommendation. Seconded by Alderman Cortez. Police Chief Richard Priest said there was a public safety issue if he needs to add another digital radio for the county and city. Alderman Stone withdrew his motion and Alderman Cortez agreed. Council agreed to have BKT representative come to special meeting to explain the said proposal and answer questions.

CONSIDER FILLING VACANCY ON ZONING COMMISSION
City Secretary Josie Campa told Council that Beverly McCune had resigned from the Zoning Commission. She asked if Council had anyone in mind for serving on this Commission. After discussion, Council agreed this could be put in the paper to see if someone is interested in serving on the Zoning Commission.

Council took a short break at 7:52 p.m. and reconvened at 8:05 p.m.
CONSIDER SERVICE CONTRACT WITH LYTLE VOLUNTEER FIRE DEPARTMENT
Alderman Cortez made the motion that Council approve the renewal of the contract with the Lytle Volunteer Fire Department. Seconded by Alderman Stone. Passed unanimously.

CONSIDER CONSTRUCTION OF WASTEWATER TREATMENT PLANT ROAD
Mayor Bowen told Council he had talked to the engineer about the road washed out at the sewer plant. He said the engineer said that since this area is in the 100-year flood plain, the road washed out would be very expensive to build it as per flood plain requirements. The Mayor said the city employees are using the Brown property to get to the sewer plant right now and are trying to work a deal with the developers instead of having to construct something. The Mayor said the city needs to look for a temporary crossing. After discussion, Alderman Keith made the motion that the city get proposals for a temporary crossing. Seconded by Alderman Sanders. Passed unanimously.

CONSIDER RATES FOR WATER TIERS DURING DROUGHT CONDITIONS
After discussion on tiering water rates during drought conditions, City Secretary Josie Campa agreed to contact the Edwards Aquifer Authority for information on tiering of water rates during critical periods.

CONSIDER SALARY INCREASES FOR EMPLOYEES
Alderman Sanders made the motion that Council approve the salary increases budgeted for regular city employees. Seconded by Alderman Farmer. Passed unanimously.

LIBRARY DIRECTOR’S REPORT
Library Director Cassandra Cortez thanked Council, the Mayor and co-workers for their support and prayers during her illness. She then reviewed her written report with Council.

PUBLIC WORKS DIRECTOR’S REPORT
Public Works Director James McGrath reported the following:

1 - 146 work orders completed last month;
2 - one new water meter was installed;
3 - one water leak fixed;
4 - one angle stop replaced;
5 - two customer leaks fixed;
6 - water samples were taken for lead/copper testing;
7 - three sewer main stoppages were unclogged;
8 - gas meter was run down on Wisdom Road and fixed by CPS;
9 - equipment has been brought onto Best Western property to start clearing land;
10 - electrical repair will be done at well #2 as per CPS request;
11 - back up water well motor was rebuilt;
12 - four streets were paved; and
13 - TxDot maps for ramp work have been received.
POLICE CHIEF'S REPORT
Police Chief Richard Priest reviewed his written report with Council.

Chief Priest told Council he has requested sample ordinances for graffiti removal and this will probably be on the November agenda.

The Chief said the Fire Marshal fees will probably be on the January agenda.

CITY SECRETARY'S REPORT
City Secretary Josie Campa reviewed her written report with Council.

The City Secretary told Council that tax statements were sent out the first week of October.

The City Secretary said several applications have been received for Code Compliance Officer and she will be reviewing them.

Ms. Campa also told Council that park maintenance agreements would be on the November agenda.

MAYOR'S REPORT
Mayor Bowen told Council that equipment had been moved onto the Best Western property and he will notify Council of ground breaking plans.

The Mayor reminded Council of the planning meeting on October 18th.

Mayor Bowen told Council he is excited about things coming to Lytle in near future.

Meeting adjourned at 8:58 p.m.