



**SPECIAL MEETING
CITY OF LYTLE CITY COUNCIL
OCTOBER 14, 2025**

Notice is hereby given that a Special City Council Meeting of the governing body of the City of Lytle will be held October 14, 2025, at 6:30 p.m. in the City Council Chambers, City Hall at 14916 Main Street, Lytle, Texas, for the purpose of discussing matters incident and related to the City of Lytle. One or more of the Council Members may participate via video conference call. The presiding officer of the meeting will be physically present at the City Hall.

Meetings will be streamed live and can be viewed on the City of Lytle's YouTube page.

The following items to be considered:

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance to the United States Flag
4. Citizens to be Heard:
This is the opportunity for citizens, visitors, and guests to address the City Council on any issue or any item of the agenda, in compliance with LGC Section 551.007. City Council may not discuss any presented issue, nor may any action be taken on any issue at this time. Citizens to be heard are limited to three (3) minutes each. (Attorney General Opinion – JC-0169)
5. Consent Agenda
 - a. Consider Approval of Minutes
 - i. September 22, 2025
 - b. Consider Approval of Payment of Bills
6. Open session – Take Action on Item(s) Discussed
 - a. Discussion, Update, and Possible Action Concerning Construction of Emergency Secondary Access in Saddle Ridge Estates Subdivision. (Kevin Pape, Calara Group)
 - b. Consideration and Possible Action Concerning Resolution #25-43, a Resolution of the City Council of the City of Lytle, Texas, Approving the Terms and Conditions of an Agreement By and Between the City of Lytle, Texas and Cobb, Fendley & Associates, Inc. for Task Order No. 3, Regarding Engineering Work Associated with Updating the Water and Sewer Impact Fees and Capital Improvement Plan; Providing for

Incorporation of Preamble; Authorizing the City Administrator to Execute Any and All Documents Necessary to Effectuate Such Agreement; and Providing an Effective Date. (City Administrator Meadows)

- c. Consideration and Possible Action Concerning Resolution Number #25-44, a Resolution of the City Council of the City of Lytle, Texas, Approving the Terms and Conditions of an Agreement By and Between the City of Lytle, Texas and Lytle Volunteer Fire Department for Fire Protection Services; Providing for Incorporation of Preamble; Authorizing the Mayor to Execute Any and All Documents Necessary to Effectuate Such Agreement; and Providing an Effective Date. (City Administrator Meadows)
- d. Consideration and Possible Action Concerning Termination of License Agreement Between the City of Lytle, Texas and American Society of Composers, Authors and Publishers (ASCAP). (City Administrator Meadows)
- e. Consideration and Possible Action Concerning Outsourcing Utility Billing. (Finance Director Griffin)
- f. Consideration and Possible Action regarding adoption of ordinance relating to local regulatory authority over certain retail food establishments. (City Administrator Meadows & City Attorney Beck)

7. Department Reports

- a. *Animal Care & Control Department Report*: Review Monthly Data on Animals Housed in Shelter; Animal Adoptions; Fundraising Activities and Other Upcoming Departmental Events.
- b. *Library Director's Report*: Review of Monthly Data on Library Circulation and Recent Events.
- c. *Public Works Director's Report*: Review of Monthly Data on Utility Repairs, Meter Readings, and Service Ticket Work/Activity.
- d. *Police Chief's Report*: Review Monthly Crime Statistics and Data; Update on Other Recent Departmental Activities; Review Monthly Data on Permit Inspection and Review Status of Pending Projects for Fire Marshal.

8. Executive Session – The City Council of the City of Lytle may convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultation with Attorney) and Section 551.074 (Personnel Matters) to discuss and Consider the Following Item(s):

- a. Alleged Debt Collection Matter
- b. Update on Settlement Offer with the Edwards Aquifer Authority
- c. Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of a Public Officer or Employee, Director of Animal Care & Control.

9. Discussion and Possible Action Regarding Matters Discussed in Executive Session.

10. Informational Items: Pursuant to Texas Government Code Section 551.0415, the City Council may report on any of the following items: a. Expression of thanks, gratitude, and condolences; b. Information regarding holiday schedules; c. Recognition of individuals, i.e. Proclamations; d. Reminders regarding City Council events; e. Reminders regarding community events; and f. Health and safety announcements.

11. Adjournment

The City Council of the City of Lytle, Texas may go into executive session on any posted item(s) under the Texas Government Code Chapter 551, subchapter D; and if it does so after taking a vote in open session, it will then go into executive session the City Council will reconvene in open session to take action.

Posted on this the 7th day of October 2025 at the City Hall, by 5:00 P.M.



Zachary Meadows, City Administrator

NOTICE OF ASSISTANCE AT PUBLIC MEETINGS

The City of Lytle is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the City Administrator at 830-709-3692 at least 48 hours in advance.