



**MINUTES CITY OF LYTLE
REGULAR CITY COUNCIL MEETING
APRIL 14, 2025**

CALL TO ORDER

Mayor Ruben Gonzalez called the meeting to order at 6:33 PM

ROLL CALL

Mayor Ruben Gonzalez, Alderman Richard Hughes, Alderman David Emery, and Alderman Michael Rodriguez were present. Alderman Miguel Aguirre and Alderman Matthew Martinez were absent.

Staff Present: City Administrator Zachary Meadows, City Secretary Paola Rios, Finance Director LaNet Hester, Police Captain Matthew Dear, Interim Public Works Director Pedro Billalobos, Foreman Austin Lopez, Juan Gomez, Library Director Cassandra Cortez, Animal Control Interim Director Melinda Flores, and City Attorney Austin Beck.

Visitors: Adalia Gonzalez, Betty Kroeger, Corey Taylor, Stephen Aniol, and Anton Riecher were present.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG

Led by Mayor Ruben Gonzalez

CITIZENS TO BE HEARD

There were no citizens to be heard.

CONSENT AGENDA

a. Approval of Minutes

Alderman Rodriguez made a motion to approve the minutes of March 24, 2025, and March 26, 2025, seconded by Alderman Hughes. A vote was taken, (3:0 all ayes) the motion carried by all present.

b. Approval of Payment of Bills

Alderman Rodriguez made a motion to approve the bills as presented, seconded by Alderman Hughes. A vote was taken, (3:0 all ayes) the motion carried by all present.

OPEN SESSION – ACTION ITEMS

- a. Consideration and Possible Action Concerning a Preliminary & Final Plat of Alderete-Gutierrez Subdivision, Being 0.49 Acres, Establishing Lots 40 & 41, Being a Portion of Block 40 Lot 14, Lytle-San Antonio Irrigated Farms Subdivision, as Shown on the Plat Recorded on Sheet 28-B, New Plat Cabinet, Atascosa County, Texas, and all of Lots 25, 26, and 27 of the S G Cross Subdivision, as Shown on the Plat Recorded on Sheet 54-A1, New Plat Cabinet, in the City of Lytle, Atascosa County, Texas.

A motion was made by Alderman Emery to approve the Preliminary & Final Plat of Alderete-Gutierrez Subdivision, seconded by Alderman Rodriguez. A vote was taken, (3:0 all ayes) the motion carried by all present.

- b. Consideration and Possible Action Concerning Resolution Number #25-19, a Resolution of the City Council of the City of Lytle, Texas Approving the Terms and Conditions of an Engagement Letter for Audit Services by and between the City of Lytle, Texas and BrooksWatson & CO., PLLC for Fiscal Year Ending September 30, 2025; Providing for Incorporation of Preamble; Authorizing the Mayor to Execute any and all Documents Necessary to Effectuate Such Agreement; and Providing an Effective Date.

A motion was made by Alderman Emery to approve the Resolution as presented. Alderman Emery amended his motion to include the terms with a not to exceed amount of \$33,995.00, seconded by Alderman Rodriguez. A vote was taken, (3:0 all ayes) the motion carried by all present.

- c. Consideration and Possible Action Concerning Resolution Number #25-20, a Resolution of the City Council of the City of Lytle, Texas, Approving the Terms and Conditions of an Agreement By and Between the City of Lytle, Texas and Cobb, Fendley & Associates, Inc. for Task Order No. 1 Regarding an Update to the City's Water and Sewer Mapping for Purposes of updating the City's Capital Improvement Plan (CIP); Providing for Incorporation of Preamble; Authorizing the City Administrator to Execute Any and All Documents Necessary to Effectuate Such Agreement; and Providing an Effective Date.

A motion was made by Alderman Emery to approve the Resolution as presented to include an amount not to exceed of \$11,500.00, seconded by Alderman Rodriguez. A vote was taken, (3:0 all ayes) the motion carried by all present.

- d. Consideration and Possible Action Concerning Resolution Number #25-21, a Resolution of the City Council of the City of Lytle, Texas, Approving the Terms and Conditions of an Agreement By and Between the City of Lytle, Texas and Kimley-Horn and Associates for Individual Project Order Number 25-13-001, Regarding Interactive Map Maintenance & GIS Support; Providing for Incorporation of Preamble; Authorizing the City Administrator to Execute Any and All Documents Necessary to Effectuate Such Agreement; and Providing an Effective Date.

A motion was made by Alderman Rodriguez to approve the Resolution to include an amount not to exceed of \$17,000, seconded by Alderman Emery. A vote was taken, (3:0 all ayes) the motion carried by all present.

- e. Consideration and Possible Action Concerning Resolution Number #25-21, a Resolution of the City Council of the City of Lytle, Texas, Approving the Terms and Conditions of an Agreement By and Between the City of Lytle, Texas and Kimley-Horn and Associates for Individual Project Order Number 25-13-001, Regarding Interactive Map Maintenance & GIS Support; Providing for Incorporation of Preamble; Authorizing the City Administrator to Execute Any and All Documents Necessary to Effectuate Such Agreement; and Providing an Effective Date.

A motion was made by Alderman Emery to approve the Resolution to include an amount not to exceed of \$6,890.00, seconded by Alderman Hughes. A vote was taken, (3:0 all ayes) the motion carried by all present.

- f. Consideration and Possible Action Concerning Resolution Number #25-23, a Resolution of the City Council of the City of Lytle, Texas, Approving the Terms and Conditions of an Agreement By and Between the City of Lytle, Texas and TRC Engineers, Inc. for a Task Order, Regarding 14930 Main Street Replat; Providing for Incorporation of Preamble; Authorizing the City Administrator to Execute Any and All Documents Necessary to Effectuate Such Agreement; and Providing an Effective Date.

A motion was made by Alderman Rodriguez to approve the Resolution as presented to include an amount not to exceed of \$3,000.00, seconded by Alderman Emery. A vote was taken, (3:0 all ayes) the motion was carried by all present.

- g. Consideration and Possible Action Concerning Ordinance Number #25-09, an Ordinance of the City Council of the City of Lytle Declaring a Public Necessity to Acquire Real Property Interests for the Railroad/McDonald Street 12" Water Main Project; Authorizing All Appropriate Action of the City in the Institution of Eminent Domain Proceedings, if Properties Cannot be Acquired through Dedication or Negotiated Sale; Authorizing All Appropriate Action by the City Council, Staff, Retained Attorneys and Engineering and Technical Consultants and Appraisers in the Institution and Prosecution of Condemnation Proceedings to Acquire any such Needed Easements and Temporary Construction Easements and Related Rights of Ingress and Egress that Cannot be Acquired through Negotiation; Ratifying and Affirming All Acts and Proceedings Heretofore Done or Initiated by Employees, Agents, and Attorneys of the City to Acquire such Property Interests Including Necessary Acts for Any Applicable Lienholders for such Properties; Authorizing All Other Lawful Action Necessary and Incidental to Such Acquisitions or Eminent Domain Proceedings to Survey, Specify, Define, and Secure the Necessary Interests in Real Property; Declaring the Sections of the Ordinance to be Severable One from the Other in the Event any Section of the Ordinance is Determined to be Invalid; Establishing an Effective Date; and Finding and Determining that the Meeting at which this Ordinance is Passed was Noticed and is Open to the Public as Required by Law.

A motion was made by Alderman Rodriguez to approve the Ordinance as presented, seconded by Alderman Hughes. A vote was taken, (3:0 all ayes) the motion carried by all present.

- h. Consideration and Possible Action Concerning Ordinance Number #25-10, an Ordinance Amending Article VI, Dangerous Buildings, of Chapter 8, Buildings and Building Regulations, to Update and Modify Certain Provisions Relating to Abatement of Substandard or Dangerous Structures.

A motion was made by Alderman Hughes to approve the Ordinance as presented, seconded by Alderman Emery. A vote was taken, (3:0 all ayes) the motion carried by all present.

- i. Presentation of TDA Form A1024 CDBG Section 3 Goals and Concepts as related to the CDBG Program and Grant Contracts CDV23-0100.

City Administrator gave a presentation to City Council regarding the CDBG Program and the specific Grant Contracts CDV23-0100.

DEPARTMENT REPORTS

- a. Melinda Flores reviewed the Animal Care & Control Department Report.
- b. Cassandra Cortez reviewed the Library Director's Report.
- c. Austin Lopez reviewed the Public Works Director's Report.
- d. Matt Dear reviewed the Police Chief's Report.

EXECUTIVE SESSION

- a. Discussion Concerning Status Lytle Farm PID and Lytle Estates Subdivision.
- b. Discussion Concerning Pending Litigation and Civil Citation Filed with Atascosa County District Court.

City Council went into Executive Session at 7:27 p.m.

City Council reconvened at 8:01 p.m.

No Action was taken.

DISCUSSION AND POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

No Action was taken.

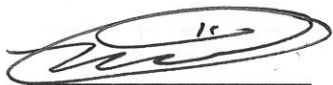
ANNOUNCEMENTS FROM CITY COUNCIL AND CITY STAFF

1. Paola will have the Outreach Program and Senior Luncheon this Thursday April 17th.
2. Coalmine Stations of the Cross to St. Andrew's Church. Matt will Police on bike.
3. Update on UIL One Act Play they advanced and came in first, then performed and got 6th place.
4. Thanked David for covering while mayor was at a conference.
5. Thanked PW for taking care of our customers.
6. Thanked PD for all they have been doing, investigations, FTO's, etc.
7. Thanked Lytle Little League for the great event they had on Opening Day.
8. Tommy Joe's mural was done by High School Students.
9. Easter Egg Hunt will be this weekend April 19th.
10. May 3rd Waste Management Bulk Pick up around town.
11. Coach Topp represented Lytle at the Wheel of Fortune and during all his interviews.
12. Kudos to Mrs. Nelson on the One Act Play.
13. Track Regionals this Friday.
14. Softball is moving on to playoffs.
15. Baseball boys are playing Hondo as of right now.
16. Birthdays coming up Roger on the 15th, Roni on the 21st, and David Emery on the 6th.

ADJOURNMENT

Alderman Emery made a motion to adjourn the meeting, seconded by Alderman Hughes. A vote was taken (3:0 all ayes) the motion carried by all present and the meeting was adjourned at 8:15 p.m.

ATTEST:



Signature

Ruben Gutierrez / Mayor

Name / Title

4/28/25

Date



Signature

Paola L. Rios / City Secretary

Name / Title

4/28/25

Date